

**IDAHO BOARD OF DENTURITRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063**

Board Meeting Minutes of 11/22/2013

BOARD MEMBERS PRESENT: Richard Howell - Chair
Carla R. Wolfrum
Pamela W Miller
Lisa Hansen Penny
Rebecca L. Westerberg

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Marcie Rightnowar, Appeals Hearing Technician
Maurie Ellsworth, Legal Counsel
Kim Aksamit, Technical Records Specialist I

The meeting was called to order at 10:30 AM MST by Richard Howell.

APPROVAL OF MINUTES

A motion was made by Ms. Westerberg to approve the minutes of November 2, 2012. It was seconded by Ms. Penny. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that testing will begin with the new licensing system in December.

FINANCIALREPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of negative \$20,434.16 as of 10/31/2013.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Howell recused himself from discussion and voting and turned the meeting over to Ms. Wolfrum.

I-DEN-2013-3 A motion was made by Ms. Westerberg to accept the recommendation of the Bureau and authorize closure. It was seconded by Ms. Penny. Motion carried.

Mr. Howell recused himself on I-DEN-2013-3.

I-DEN-2013-4 A motion was made by Ms. Miller to accept the recommendation of the Bureau and authorize closure with a letter regarding the laws and rules. It was seconded by Ms. Penny. Motion carried. Ms. Westerberg and Mr. Howell recused themselves on I-DEN-2013-4.

I-DEN-2013-5 and I-DEN-2013-6 A motion was made by Ms. Westerberg to accept the recommendation of the Bureau and authorize closure. It was seconded by Ms. Penny. Motion carried. Mr. Howell recused himself on I-DEN-2013-5 and 6.

Ms. Wolfrum turned the meeting back over to Mr. Howell.

MEMORANDUM

Ms. Rightnowar presented a memorandum regarding case number I-DEN-2013-2. After discussion, the Board gave recommendations for appropriate discipline.

QUARTERLY REPORT

Ms. Rightnowar presented the quarterly report for DEN-2008-1. A motion was by Ms. Westerberg to send a letter terminating probation. It was seconded by Ms. Penny. Motion carried.

OLD BUSINESS

The Board discussed it's to do list. Discussion was held regarding records retention. No action was taken.

EXECUTIVE SESSION

Ms. Westerberg made a motion that the Board go into executive session under Idaho Code § 67-2345 (1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to review proprietary exam materials. It was seconded by Ms. Wolfrum. The vote was: Mr. Howell, aye; Ms. Wolfrum, aye; Ms. Miller, aye; Ms. Penny, aye; and Ms. Westerberg, aye. Motion carried.

Ms. Westerberg made a motion to come out of executive session. It was seconded by Wolfrum. The vote was: Mr. Howell, aye; Ms. Wolfrum, aye; Ms. Miller, aye; Ms. Penny, aye; and Ms. Westerberg, aye. Motion carried.

A motion was made by Ms. Westerberg to appoint a sub-committee of Mr. Howell and Ms. Miller to review the examination. It was seconded by Ms. Wolfrum. Motion carried.

Ms. Cory brought to the Board a complaint that was submitted to the Governor's Office and to the Bureau regarding the last examination that was given. The complaint alleged that the examination had been changed. The complaint was received from Mr. Giovani, President of the Idaho Denturist Association. Ms. Cory asked the investigative unit to

conduct an investigation of the allegations as to the exam that was given. Ms. Cory responded back to Mr. Giovanni in August letting him know that after a thorough investigation it was apparent that the examination that was given was identical to the examinations given in the past. Ms. Cory also mentioned it is important that Board members not discuss the exam content or number of questions for the security of the exam.

NEW BUSINESS

APPLICATION REVIEW

A motion was made by Ms. Westerberg to approve the internship for Cody Waid. It was seconded by Ms. Wolfrum. Motion carried.

CE REVIEW FOR REINSTATEMENT

Ms. Westerberg recused herself from discussion and voting on the CE for reinstatement.

A motion was made by Ms. Penny to accept the continuing education for reinstatement. It was seconded by Ms. Wolfrum. Motion carried.

Monthly apprenticeship logs were reviewed, no motions were made.

CONTINUING EDUCATION

After review by Board members, all of the continuing education audits were approved except one was put into pending for additional information.

NEXT MEETING April 4, 2014 MDT

ADJOURNMENT

A motion was made by Ms. Wolfrum to adjourn the meeting at 11:51 a.m. MDT. It was seconded by Ms. Penny. Motion carried.

Richard Howell, Chair

Carla R. Wolfrum

Pamela W Miller

Lisa Hansen Penny

Rebecca L. Westerberg

Tana Cory, Bureau Chief